



Purchasing Department

**Addendum # 1**  
**February 24, 2021**

Purchasing Department  
P.O. Box 9534  
Baton Rouge, LA 70813  
Phone: (225) 771-4580  
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**Elevator Maintenance**  
Southern University and A&M College  
Baton Rouge, Louisiana 70813

**Bid # 10293                      10:30 A.M.                      March 16, 2021**

**Note: Deadline to submit bid changed from March 9, 2021 to March 16, 2021. Time remains the same.**

The following modifications to the referenced project shall be incorporated into the original specifications and/or plans. Unless a change is specifically made by addendum, the specifications and/or plans as issued, shall govern.

**Vendors are required to acknowledge receipt of this addendum**

**ATTACHMENTS:**

*Clarifications*

*Inquiries and Responses*

*Sign-in Sheet (pre-bid conference & site visit)*

**Write in appropriate addenda number:**

No. \_\_\_\_\_ Date \_\_\_\_\_

No. \_\_\_\_\_ Date \_\_\_\_\_

No. \_\_\_\_\_ Date \_\_\_\_\_

No. \_\_\_\_\_ Date \_\_\_\_\_

Company \_\_\_\_\_

Signature \_\_\_\_\_

*Linda Antoine 2/24/2021*  
Linda A. Antoine-Director of Purchasing

**Return this sheet with bid**

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ATTACHMENT

ADDENDUM # 1  
SOUTHERN UNIVERSITY AND A&M COLLEGE  
ELEVATOR MAINTENANCE-BID BUMBER 10293  
INQUIRIES AND CLARIFICATIONS

**Inquiry**

1. Are we expected to survey the equipment on the jobsite on Thursday?

**Response**

Yes, however, if time does not permit, you may make arrangements with the Project Leader to reschedule no later than March 1, 2021.

**Inquiry**

2. Will the most recent state inspection reports for all elevators be provided prior to the bid date?

**Response**

The inspection report was hand-delivered at the mandatory pre-bid conference.

**Inquiry**

3. Will the current elevator maintenance provider be responsible for any outstanding deficiencies on the inspection report?

**Response**

Yes, however you should bid on the yearly maintenance only. Any deficiencies not completed by June 30, will be quoted and paid on a separate contract/purchase order.

**Inquiry**

4. On page 2 under section OSFM License, it state, "The bidder and its mechanics shall be licensed by the Louisiana Office of State Fire Marshal in accordance with LA R.S. 1664.1. The bidder should include a copy of the license with their bid".  
*Do we need to provide to the licensed issued for the bidder and a copy of all the licenses for the mechanics that are issued through the Louisiana Office of State Fire Marshal?*

**Response**

Yes, both licenses for company and mechanics shall be submitted with the bid.

**Inquiry**

5. When was the last time Southern University Baton campus went out to bid?

**Response**

The last bid was sent in the 2017 fiscal year

Inquiry

6. On page 8 of the specifications, the effective date is July 1, 2020 to June 30, 2021. Is that an error?

Response

Yes, the effective date of contract is July 1, 2021 through June 30, 2022.

*Pre-bid Conference and Site Visit Attendees:  
(Sign-in sheet attached)*

*EMR Services, LLC - Kevin Doiron & Todd Lee  
License number 55749*

*Stratos Elevator, Inc - David Scavona  
License number 26569*

*Standard Industrial Service, LLC - Nicole Smith  
License number 68898*

*Otis Elevator Company - Roderick Brock  
License number 299*

*Kone, Inc - Tyson Heinz  
License number 2673*

*Note: The bid submittal date changed to March 16, 2021 @ 10:30 am to allow time to response to an inquiry that requires additional research.*

*End of Addendum*



**ADDENDUM # 1**  
**SOUTHERN UNIVERSITY AND A&M COLLEGE**  
**ELEVATOR MAINTENANCE-BID BUMBER 10293**

PRE-BID CONFERENCE AND SITE VISIT - FEBRUARY 11, 2021@10:30 A.M.  
 SOUTHERN UNIVERSITY - PHYSICAL PLANT  
 BENJAMIN KRAFT BUILDING-BATON ROUGE, LA 70813  
 BID #10293 ELEVATOR MAINTENANCE-10:30 A.M.-MARCH 9, 2021  
 PLEASE PRINT CLEARLY IN THE APPROPRIATE AREAS (IN INK ONLY)

COMPANY	REPRESENTATIVE (PLEASE PRINT)	ADDRESS (BOX#, STREET, CITY, STATE, ZIP)	EMAIL ADDRESS	PHONE & FAX NO.
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<del>WILB</del>	<del>KESSEE WEIR III</del>		<del>KESSEE - WEIR@WILB.COM</del>	<del>771-6235</del>
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EMR	Todd Lee		todd.enr@att.net	225-335-5000
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Otis Elevator	Roderick Brock		roderick.brock@otis.com	(504) 701-1511
KONE Elevator	Tyson Heinz		eric.heinz@kone.com	504 645-0370